



LAKE LOUISE

A sanctuary empowering personal growth, faith, and knowledge within community.

Job description

Job Title	Camping Ministry Intern	Reports To	Director of Camping and Retreat Ministries
Supervisor or Manager No		Status	Temporary
		FLSA Status	Exempt
		Dates	10 weeks - flexible

PROGRAM & POSITION SUMMARY

Lake Louise Christian Community, Camp & Retreat Center offers residential Christian camping adventures to children, youth, adults, and families.

The Camping Ministry Intern (CMI) is responsible for assisting the Director of Camping and Retreat Ministries in coordinating and executing the summer camp ministry programs at Lake Louise. The CMI will work closely with the Director of Camping and Retreat Ministries to execute a safe, fun, and enriching Christian camp experience for all, and promote Christian camping and retreat ministry at Lake Louise. This position is a Camping Children & Youth Ministry experience.

ESSENTIAL DUTIES & RESPONSIBILITIES

- **Model Christian faith to all persons with whom they encounter and interact with at Lake Louise.**
- **Assist with music and worship**
- Work with camp Deans and volunteers to implement a cohesive music program for the week
- Lead music as requested
- Assist with music as requested
- **Deliver fun camping experiences throughout the summer.**
- Assist camp Deans with the direction, supervision, and organization of campers in their living unit, within activities, and throughout the camp, and coordination and execution of camp programming.
- Apply basic children and youth development principles in working with campers through communication, relationship development, spiritual formation, and respect for diversity, involvement, and empowerment of children and youth.
- Assist with logistics for camper trips ensuring camp and staff preparedness.
- Monitor all camp program supply and inventories. When lacking, notify supervisor with needs.
- Set a good example to campers and others in regard to the general camper procedures and traditions such as sanitation, abiding by schedules, and sportsmanship.
- Maintain high standards of health and safety in all activities for campers and themselves.
- Assist with camper arrival and departure preparation and logistics.
- Participate enthusiastically in all camp activities, planning and leading those assigned.
- Participate as a member of the camp staff team to deliver all camp programming.
- **Communicate and model the importance of complying with safety and education procedures for volunteer staff and campers.**
- Assist with implementing weekly volunteer staff training.
- **Assist in the evaluation of all camp programs.**
- **Facilitate low ropes challenge course for all camps.**
- Coordinate with camp deans to supervise and lead use of low ropes challenge course for each camp
- **Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.**



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QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION & EXPERIENCE

- Preferred to be 21 years of age and currently enrolled or a graduate of a college or university.
- Must have a minimum of 1 year summer camp and/or youth ministry experience.
- Ability and desire to work in a religious 501c3 nonprofit organization with the vision, mission, core values, and ministry of Lake Louise. Please explore our website to discover more about us: www.lakelouisecommunity.org.

KNOWLEDGE, SKILLS, & ABILITIES

- Committed to the vision, mission, core values, and ministry of Lake Louise and be able to implement these tenets through all camp programs and interpret our vision, mission, core values, and ministry to our guests.
- Maintain a high level of professionalism along with supportive team interactions.
- Ability to work cooperatively with others and interact with children, youth, and adults of all ages.
- Ability to observe counselor and camper behavior, assess its appropriateness, enforce appropriate safety and emergency operating procedures, and apply appropriate management techniques to all situations.
- Ability to identify and respond to environmental and other hazards related to activities and camp as a whole.
- Ability to remain calm in stressful situations.
- Demonstrates the necessary attitudes, knowledge, and skills to deliver culturally competent services and work effectively in cross-cultural situations.

CLEARANCES REQUIRED PRIOR TO THE FIRST DAY OF EMPLOYMENT

- Comprehensive Background Check
- Must be willing to be certified in CPR and First-Aid

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Frequent bending, standing, stooping, kneeling, reaching, twisting, and walking.
- Frequent lifting, pushing, and pulling.
- Intermittent repetitive motions: making substantial movements (motions) of the wrists, hands, and/or fingers.
- Medium work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Seeing: The worker is required to have visual acuity to determine the accuracy, neatness, and thoroughness of the work assigned.
- Hearing: Perceiving the nature of sounds at normal speaking levels with or without correction, and having the ability to receive detailed information through oral communication, and making fine discriminations in sound.
- Talking: Expressing or exchanging ideas by means of the spoken word; those activities where detailed or important spoken instructions must be conveyed to other workers or guests accurately, loudly, or quickly.
- Driving is required for this position. Incumbent must have a valid Michigan driver's license and be able to provide proof of DMV record and personal insurance (if required).
- Live in a camp setting and work irregular hours with limited or simple equipment and facilities.



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WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The work environment is located in an outdoor, rustic environment in the woods on a lake in a close quartered community environment.
- Frequently exposed to uneven forest terrain, and outside environmental elements and weather conditions.
- The work environment includes contact with many children, who may be loud and at times behaviorally challenged.
- The worker is regularly exposed to arts and crafts supplies that may contain an odor, including but not limited to, such supplies as non-toxic paint, glue, permanent markers, dry erase markers, and crayons.
- The worker is subject to noise: There is sufficient noise to cause the worker to shout in order to be heard over the ambient noise level.
- The worker is subject to outside environmental conditions: No effective protection from the weather.
- The Lake Louise Camp & Retreat Center is a ministry of Lake Louise Christian Community and the spiritual environment in which the worker will perform duties is a Christian community.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Lake Louise Christian Community is an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER and is committed to providing equal employment without regard to race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, legal domicile status, veteran status, disability or AIDS/HIV status or any other characteristic protected under federal or state law.

TO APPLY

To apply for this position, please send

1. A completed job application (found on our website);
2. A letter addressing qualifications for employment;
3. Resume; and
4. The names and contact information for three references.

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Applications accepted until position is filled.